IMEXPHARM
Initially Being Committed

2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Connecting science – Resilient growth

INSTRUCTION

- **LOG IN & SUBMIT PROXY FORM**
- **DOWNLOAD AGM'S MATERIALS**

PREPARATION

A computer, smartphone, or tablet equipped with speakers, microphone, and camera/webcam

Personal identification documents such as ID Card/Citizen ID/Passport used to register securities accounts for share ownership

Meeting invitation

Stable Internet/4G connection

LOG-IN & SUBMIT PROXY FORM

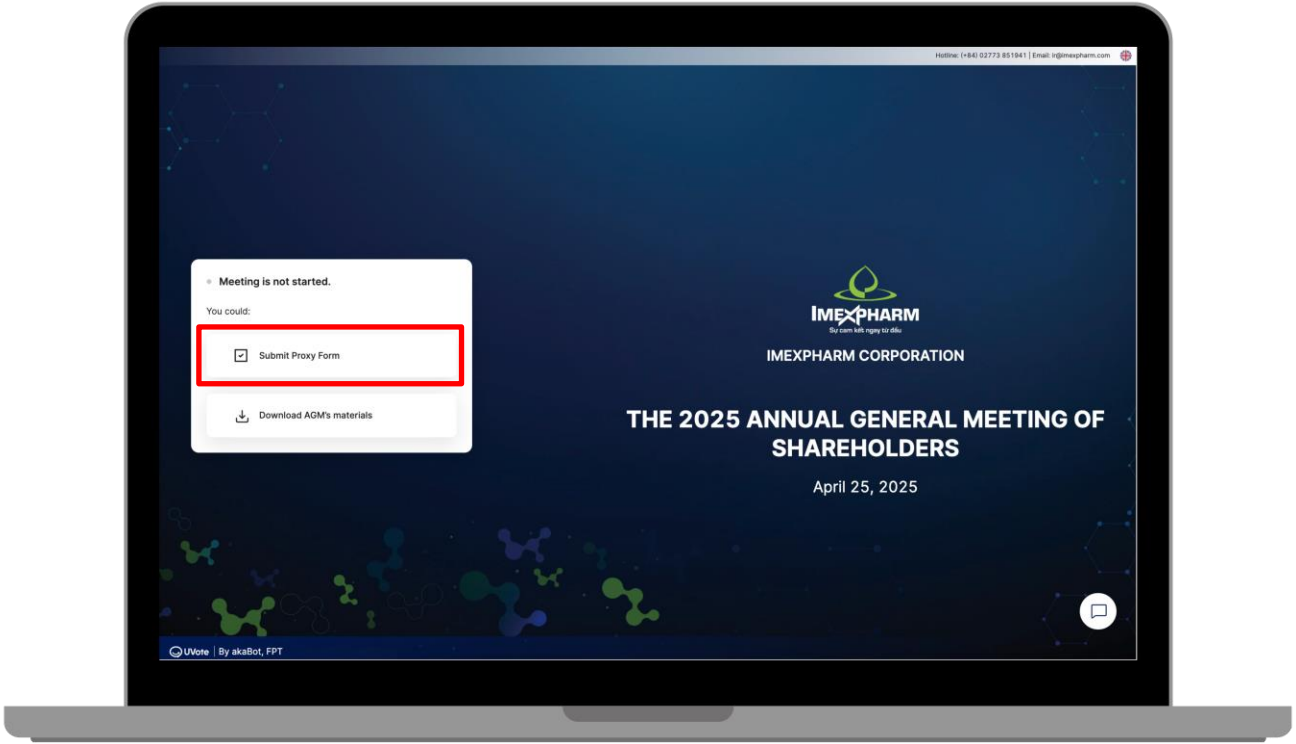
STEP 1: ENTER THE WEBSITE

Shareholders open the **QR code** provided in the meeting invitation or open the link **https://dhcd2025.imexpharm.com**

Shareholders use their smartphone, tablet, or laptop with an Internet connection and open the Camera app or Zalo application to scan the QR code.

STEP 2: LOG IN

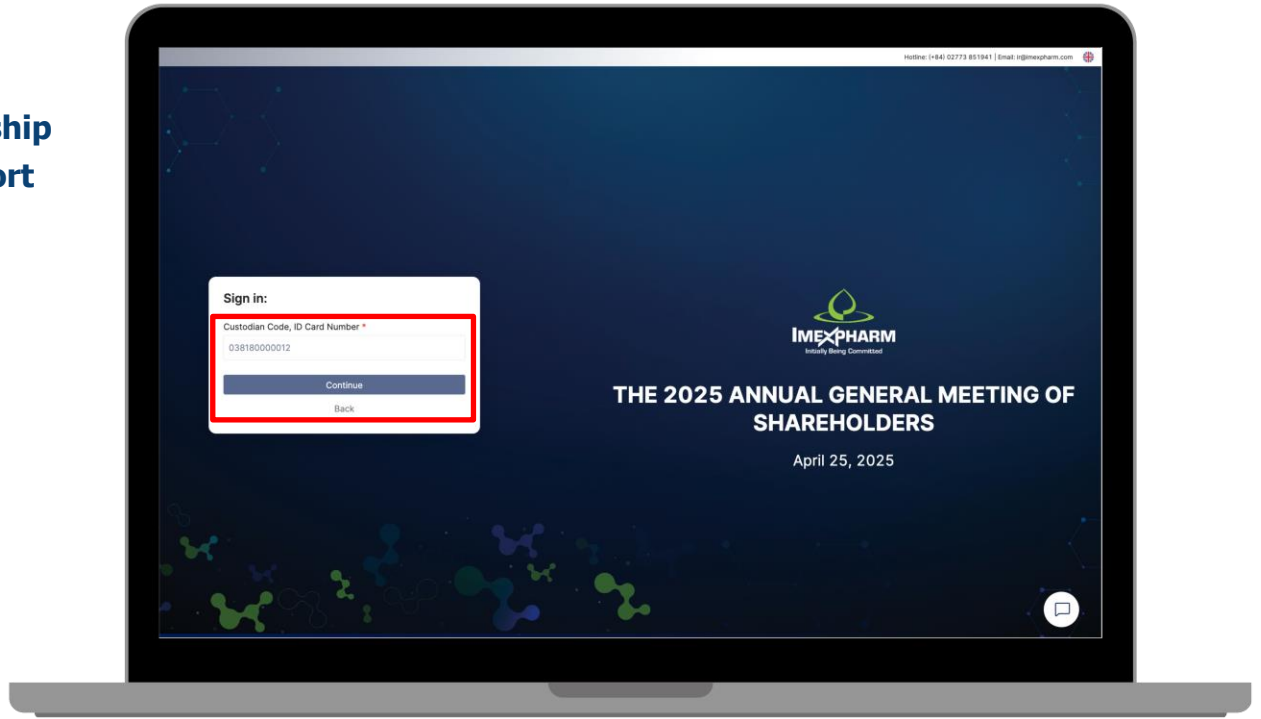
On the Homepage, select **SUBMIT PROXY FORM**



STEP 3: LOGIN AUTHENTICATION

Shareholders enter the **stock ownership number/ID card/Citizen ID/Passport** registered for the securities account.

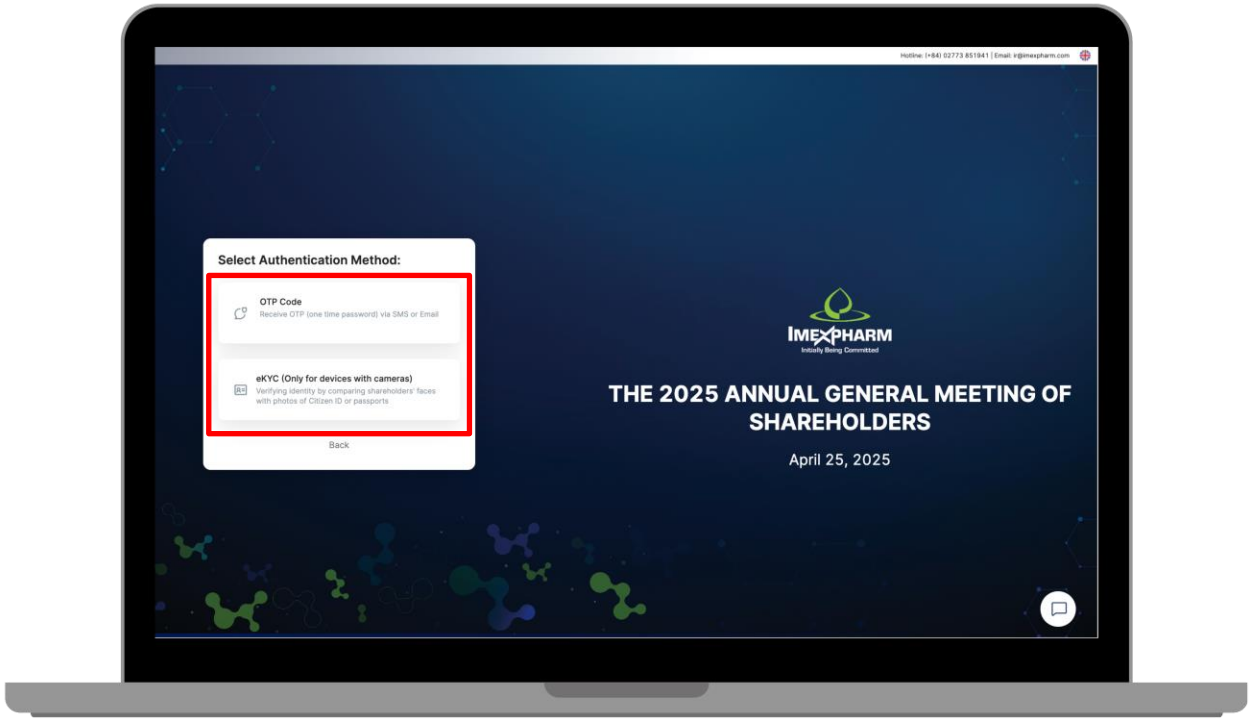
Then click **CONTINUE**



STEP 3: LOGIN AUTHENTICATION

Shareholders choose one of the following two forms of login authentication:

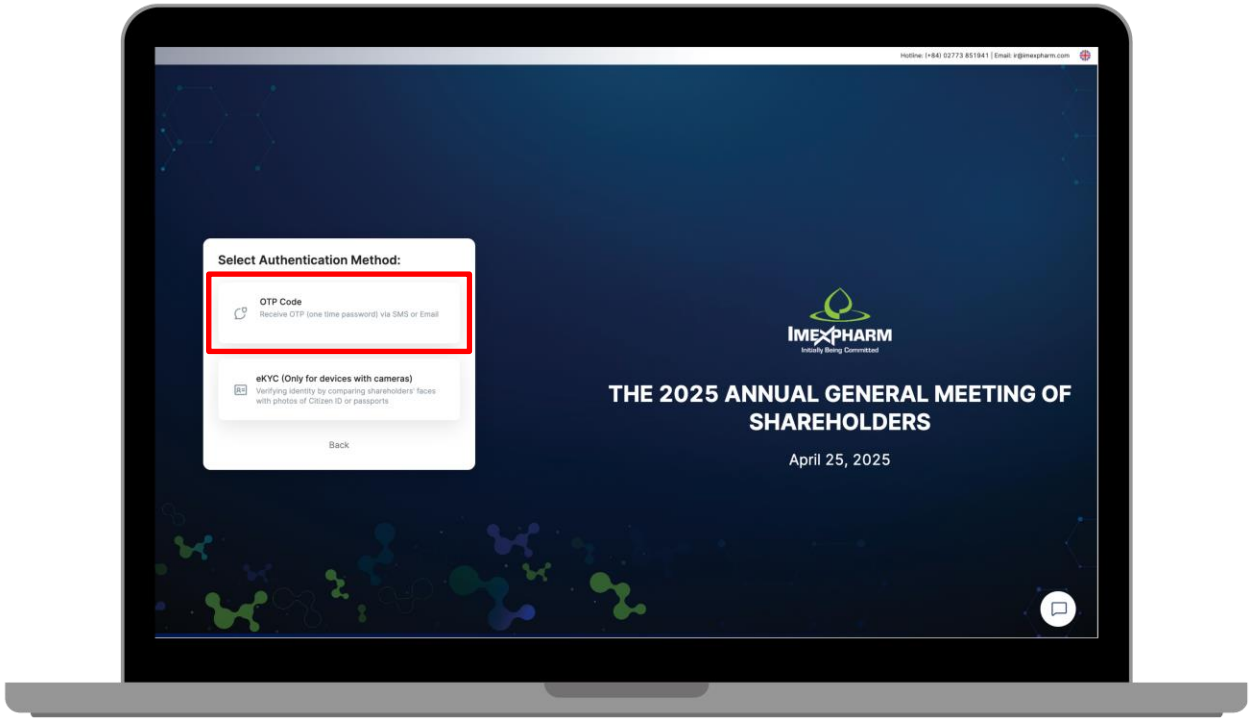
- **OTP code** if the shareholder has a phone number or email registered for a securities account
- **eKYC** (*Only for devices with cameras*) if the shareholder does not have a phone number or email registered a securities account



STEP 3: LOGIN AUTHENTICATION (OTP)

AUTHENTICATION BY OTP

Shareholders choose the form of login authentication using **OTP Code**

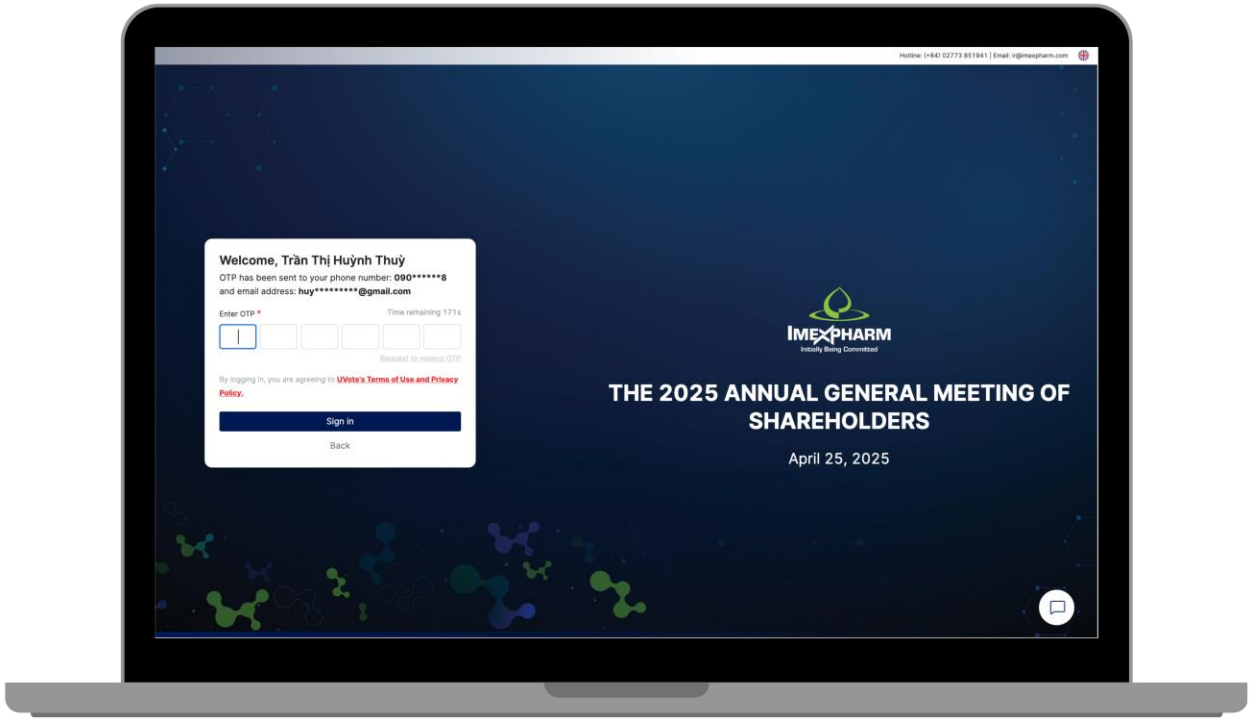


STEP 3: LOGIN AUTHENTICATION (OTP)

AUTHENTICATION BY OTP

Shareholders receive an **OTP code** (6 digits) via SMS sent to the phone number registered for their securities account.

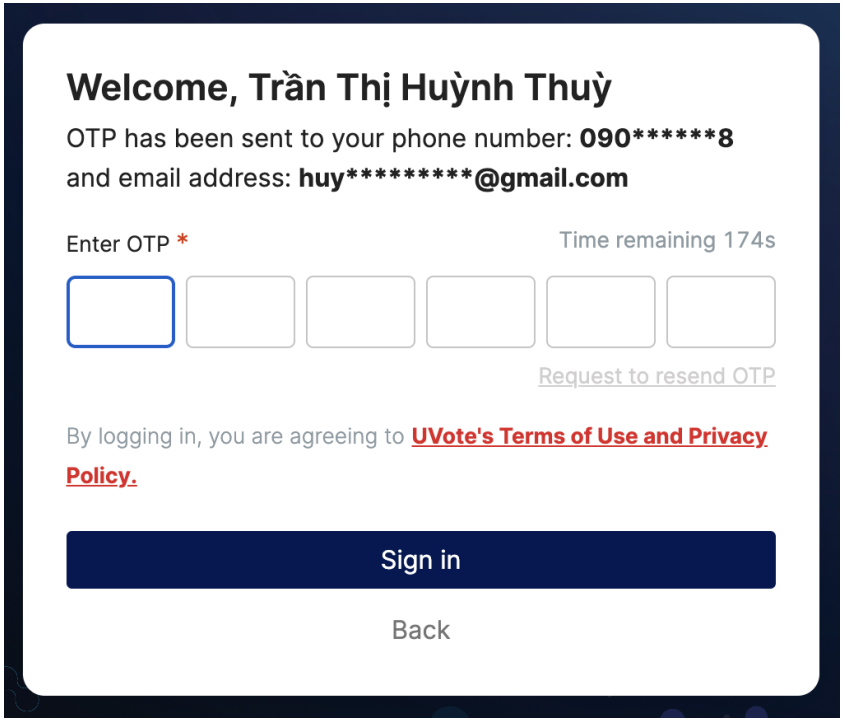
Then click **LOG IN**



STEP 3: LOGIN AUTHENTICATION (OTP)

***NOTE:**

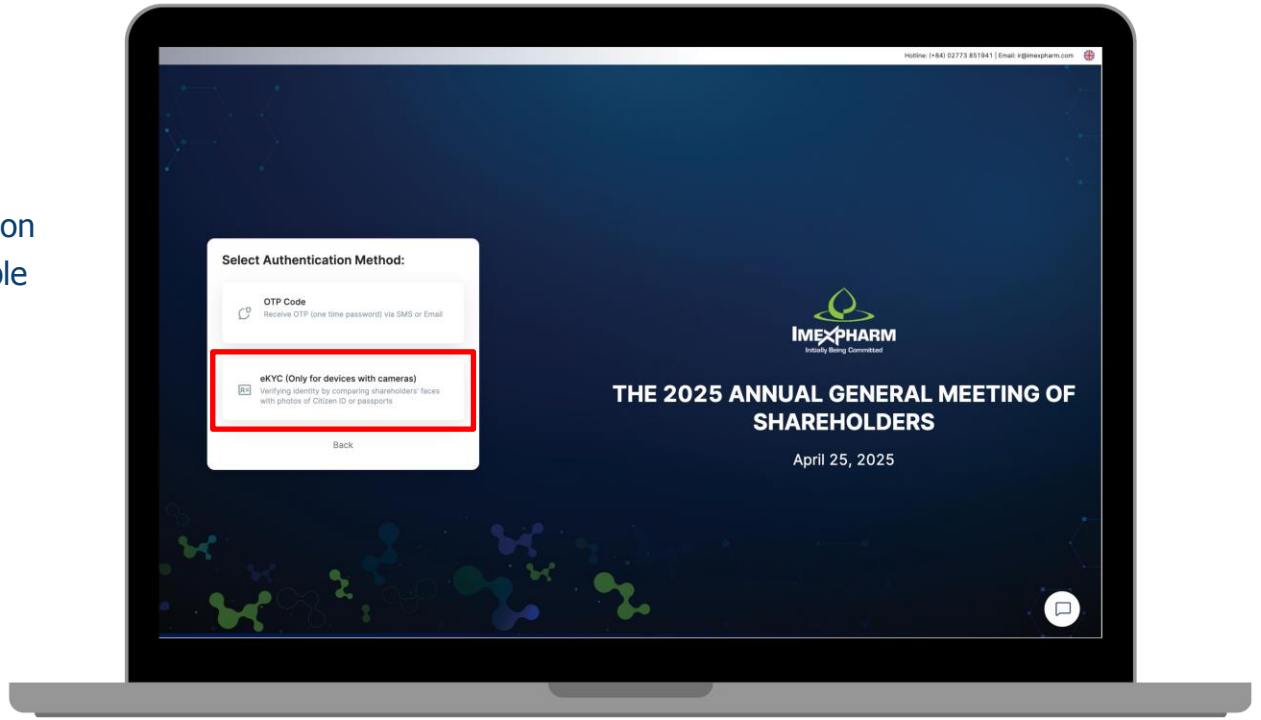
- **In case the Shareholder is the one logging in**, the phone number to receive the OTP code is the phone number the Shareholder registered when opening a Securities trading account.
- **In case Shareholders have changed their phone number**, please contact the Company using the information provided in the Meeting Invitation to update your phone number, or call the hotline for support.
- **In case the meeting attendee is an Authorized Person**, the phone number to receive the OTP code is the phone number of the Authorized Person that the Shareholder has provided on the Proxy Form sent to the Company.



STEP 3: LOGIN AUTHENTICATION (eKYC)

AUTHENTICATION BY eKYC

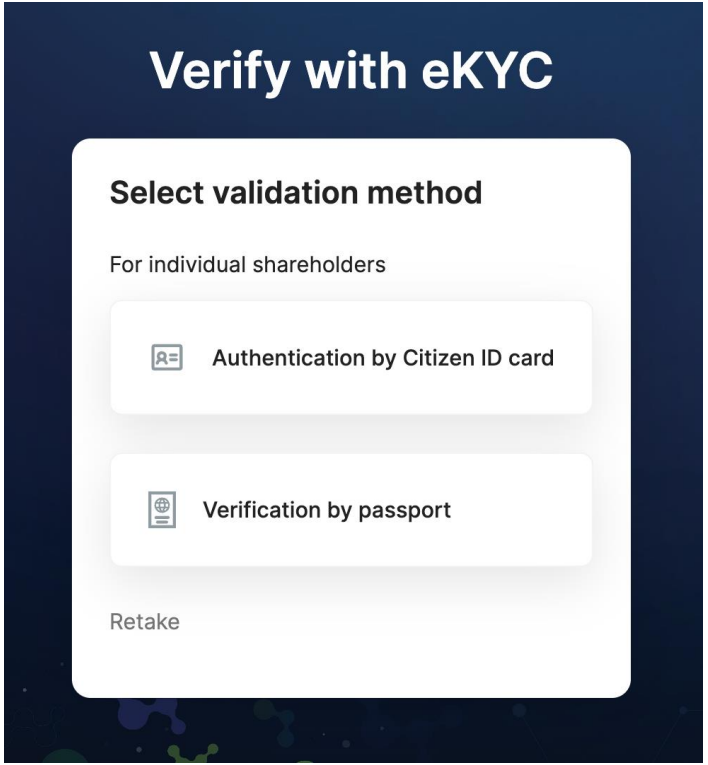
Shareholders choose login authentication using **eKYC** (this option is only available for devices with cameras)



STEP 3: LOGIN AUTHENTICATION (eKYC)

Shareholders choose one of the following two authentication methods:

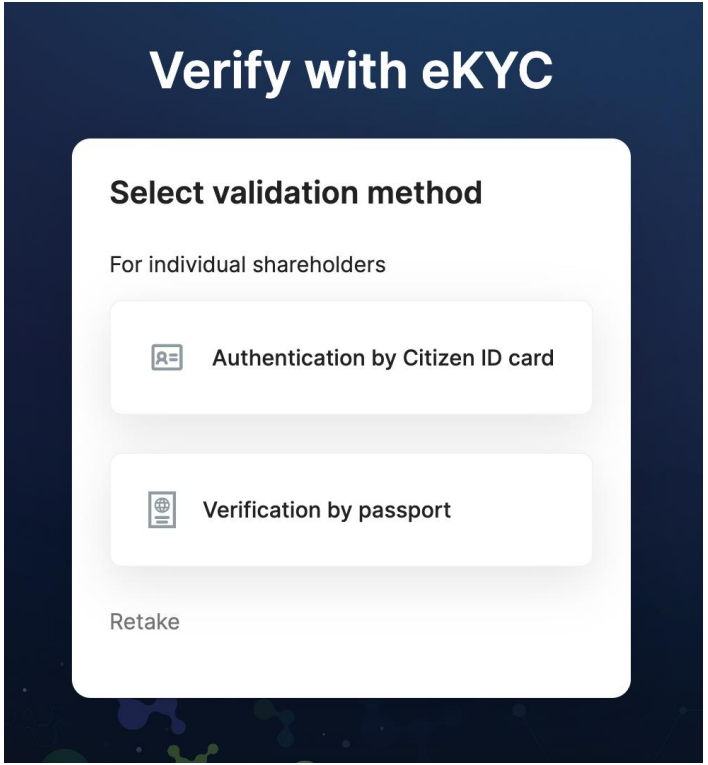
- Authenticate with **ID card/Citizen ID**
- Authentication by **passport**



STEP 3: LOGIN AUTHENTICATION (eKYC)

***NOTE:**

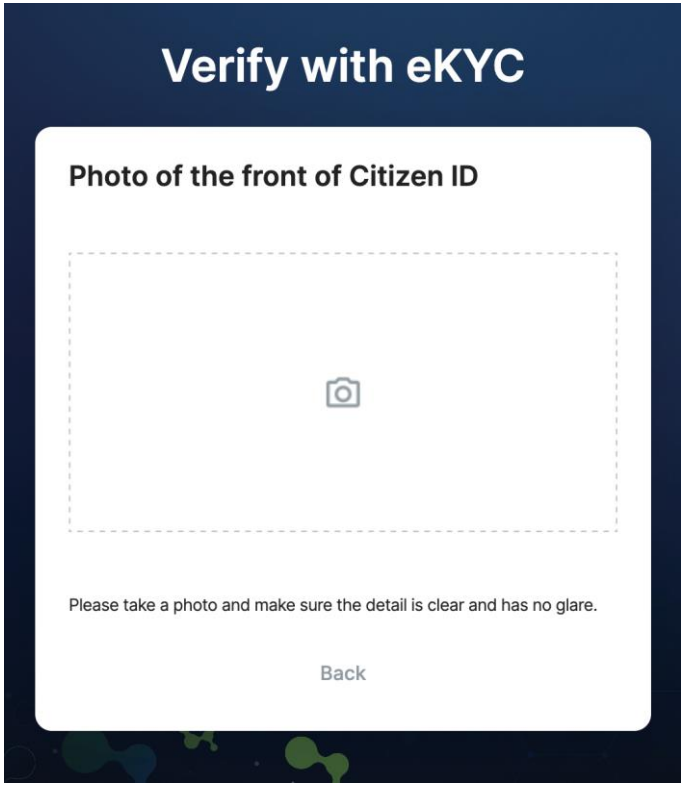
- **Owners registration number/ID card/Citizen ID/Passport number** needs to be entered accurately according to the information registered when opening a Securities trading account.
- **In case the meeting attendee is an authorized representative of the Shareholder**, please enter the Representative's ID card/Citizen ID/Passport number.
- **In order for the Company to promptly grant access to the System to Authorized Persons**, Shareholders please send documents related to the authorization to the Company on time, according to the instructions in the Meeting invitation and Proxy Form.



STEP 3: LOGIN AUTHENTICATION (eKYC)

Shareholders select Capture to open the camera on the device.
Shareholders take photos in the following order:

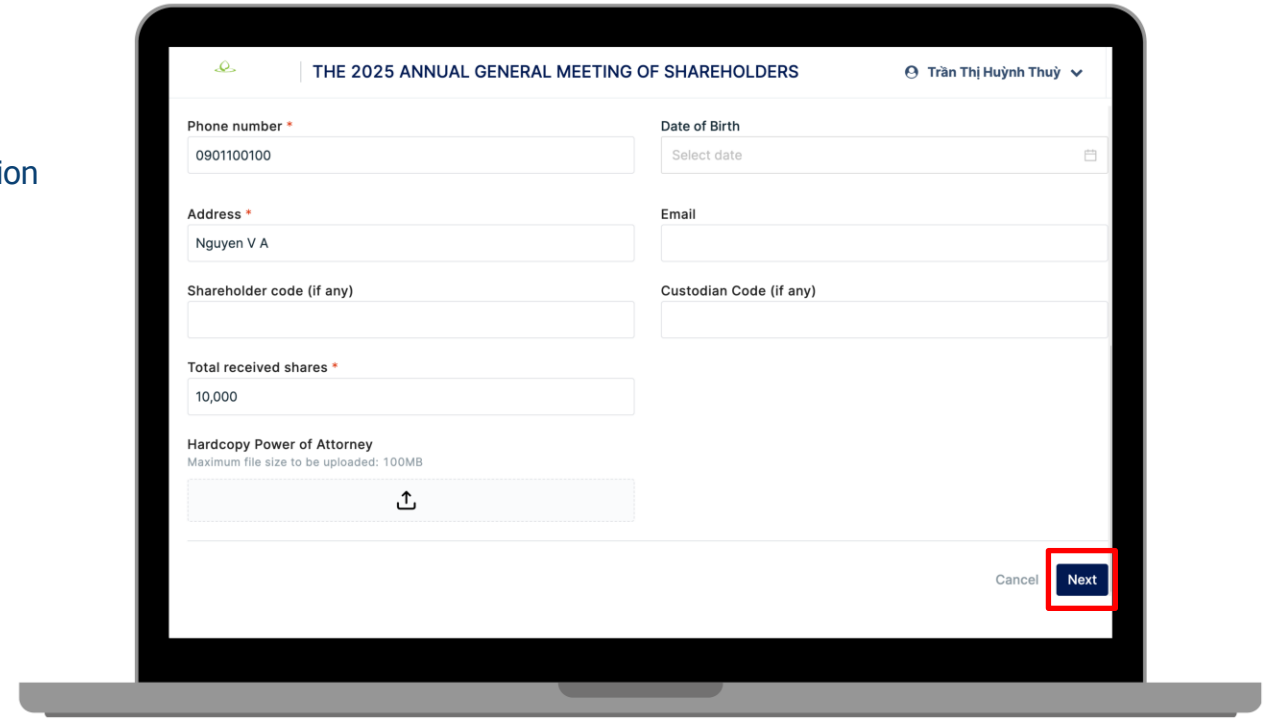
- **Front** and **back** of ID card/Citizen ID or front of Passport
- **Portrait** of our valued Shareholders



STEP 4: FILL IN PROXY FORM

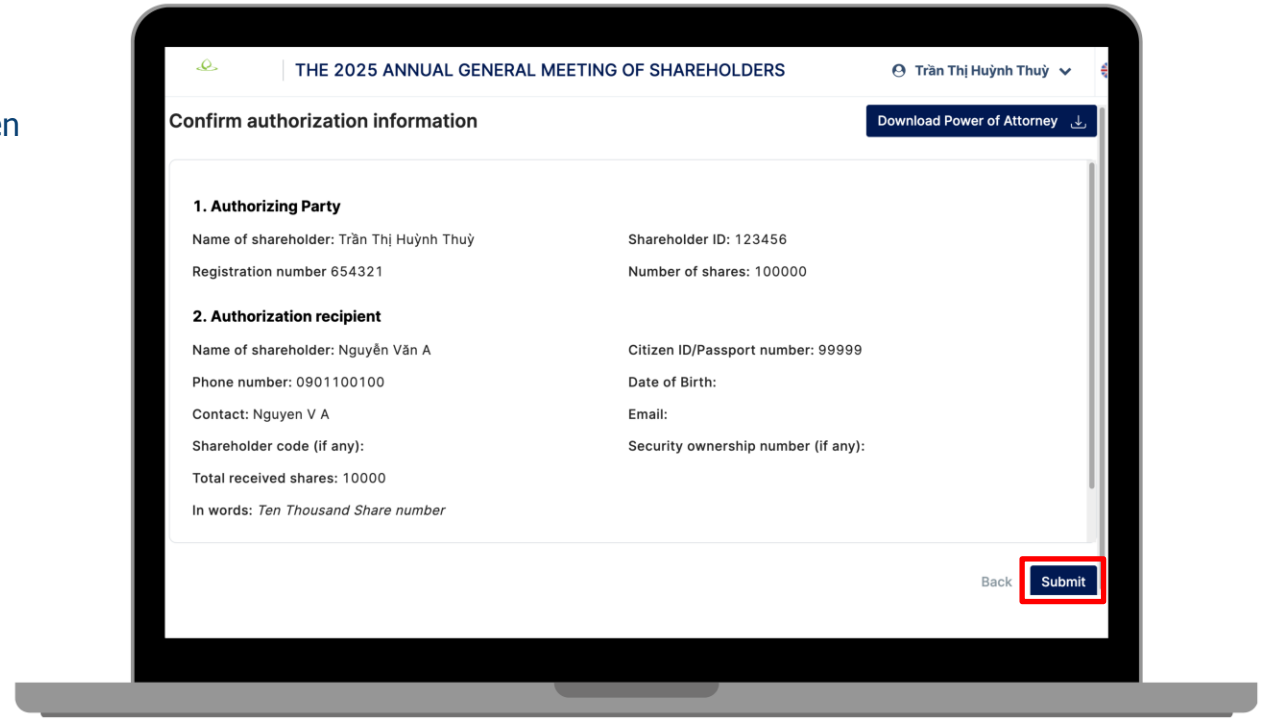
Enter proxy declaration information:
Number of proxy shares and information of the Proxy Recipient.

Then click **NEXT**



STEP 4: SUBMIT PROXY FORM

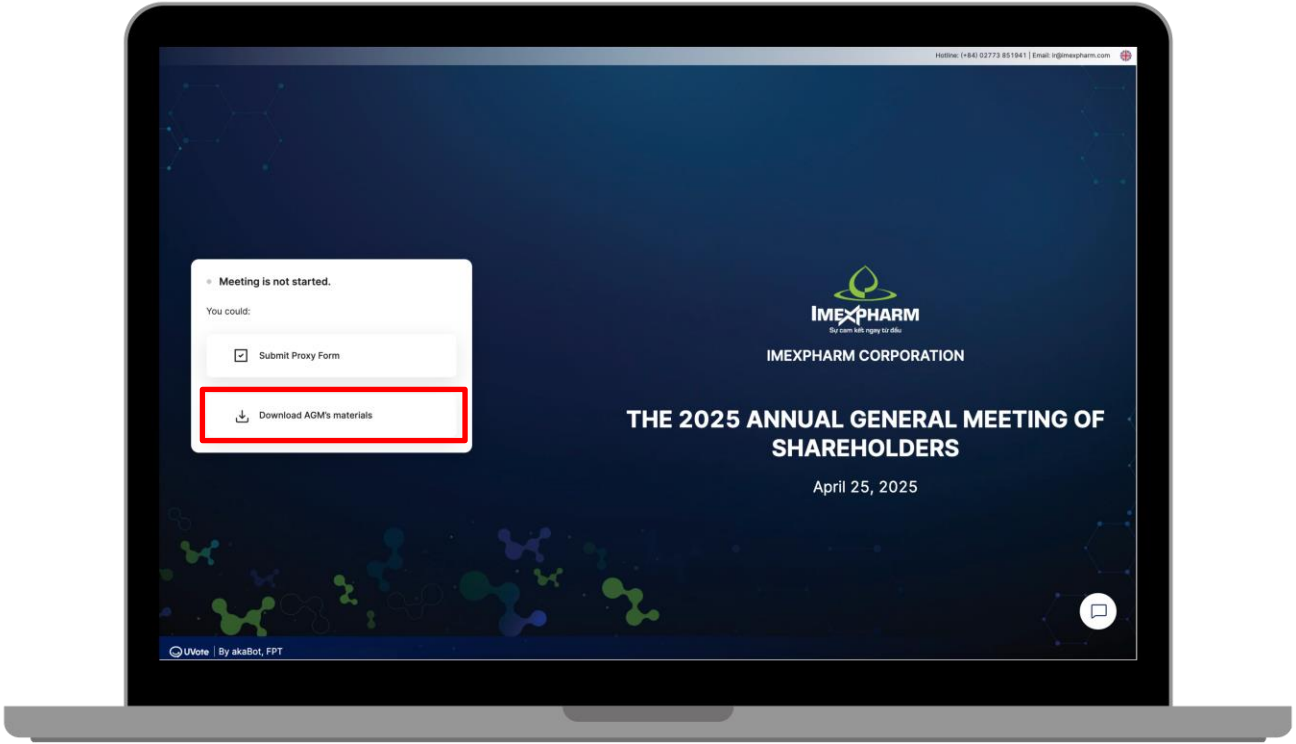
Confirm authorization information, then click **SUBMIT**



DOWNLOAD AGM'S MATERIALS

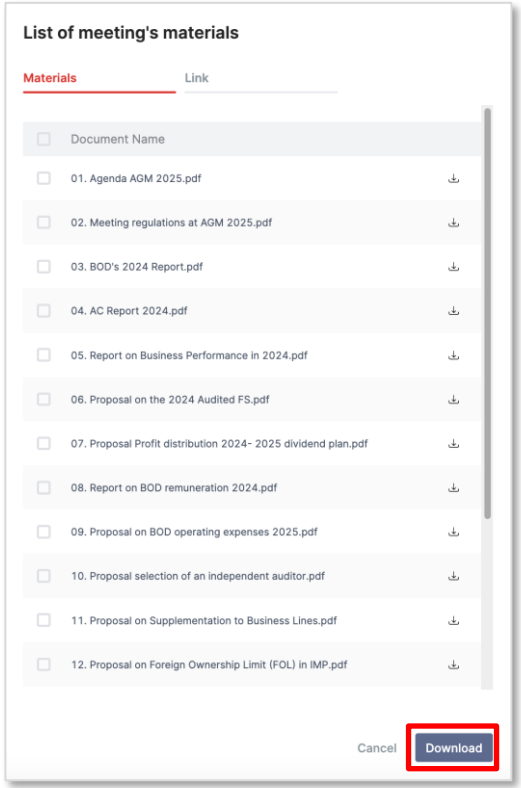
STEP 1: HOMEPAGE

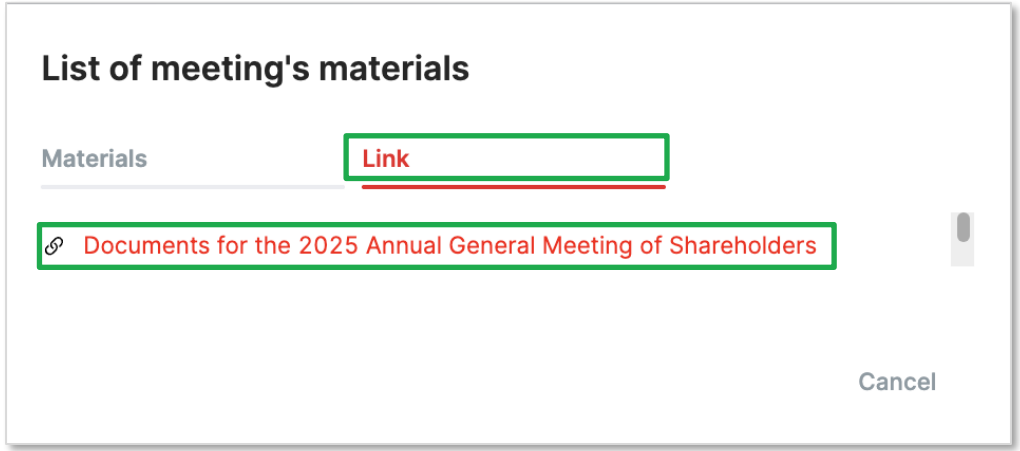
On the Homepage, select **DOWNLOAD AGM'S MATERIALS**



STEP 2: DOWNLOAD/VIEW ONLINE

- To **download AGM's materials**, click to each or all file and click **DOWNLOAD**.
- To **view online**, click **LINK** and click to the **website link**.





Thank You

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